



FAMILY SUPPORT SERVICES SOCIAL WORK INTERN

Gift of Life Donor Program, the nation's leading organ procurement organization, is responsible for recovering and distributing organs and tissues used in life-saving and life-enhancing transplants in eastern Pennsylvania, southern New Jersey and Delaware.

This is an excellent internship opportunity for a qualified individual who is interested in supporting the program's Family Support Services department, the after care support services program for donor families. Position will report to the Director of Community Relations and Family Support Services Supervisor and be responsible for various projects to assist the families of organ and tissue donors after the death of a loved one.

Main responsibilities include:

Research and update grief support resource book covering Gift of Life's service area. Outreach and follow up calls to legal next of kin of deceased organ and tissue donor families.

Refer families, as needed, to appropriate community organizations and resources.

Review all correspondence between donor families and recipients.

Send anniversary notes at one-year anniversary of donor's death.

Facilitate updates on recipients' progress for donor families.

Be available to speak with donor families regarding their questions, concerns and requests during weekday hours.

Other duties as needed.

Requirements:

Completion of undergraduate degree.

Current enrollment in an accredited MSW program and in good academic standing with his/her institution.

Completion of first year field placement/practicum

Skills:

Excellent interpersonal communications skills.

Ability to work with a diverse group of families.

Experience in working in a professional office environment.

Valid driver's license and automobile required.

Knowledge of Microsoft Outlook and Powerpoint helpful.

Ability to speak Spanish is a plus.

Please submit resume via email at abrown@donors1.org, fax to (215) 963-0702, or mail to Human Resources, Gift of Life Donor Program, 401 North 3rd Street, Philadelphia, PA 19123.

We are an equal opportunity employer and support diversity in our workplace.